

JCIC Meeting Minutes
November 19, 2008 10:00 - Noon
Kentucky Department for Mental Health, Developmental Disabilities, and Addiction Services
Held as Audio Conference Call

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**Attending Representatives:**

**Regional MH/MR Boards**

|                         |                        |
|-------------------------|------------------------|
| <b>Four Rivers:</b>     | Terry Hudspeth         |
| <b>Pennyroyal:</b>      | John Pyle              |
| <b>River Valley:</b>    | Lisa Boehman-Kincheloe |
| <b>Lifeskills:</b>      | Art Stockton           |
| <b>Communicare:</b>     | Vicky Heath            |
| <b>Seven Counties:</b>  | Gerald Brazeau         |
| <b>Northkey:</b>        | Carolyn Earls          |
| <b>Comprehend:</b>      | Rick Jones             |
| <b>Pathways:</b>        | Tom Leach              |
| <b>Mountain:</b>        | Walter Owens           |
| <b>Kentucky River:</b>  | Darlene Dixon          |
| <b>Cumberland River</b> | Miranda May            |
| <b>Adanta:</b>          | Pam Foley              |
|                         | Cathy VanBruggen       |
|                         | Susan Wheeldon         |
| <b>Bluegrass:</b>       | Nathan Millay          |

**KDMHDDAS:**

**Mental Health / Substance Abuse:**

Michele Flowers  
Lou Kurtz

**Mental Retardation:**

Kedra Fitzpatrick

**Administration & Financial Management:**

Hope Barrett – Chairperson

**Commissioner's Office:**

not attending

**RDMC (Research and Data Management):**

Harry Hughes  
Jeanne Sturgill

**KARP:** not attending

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Introductions - Welcome

1. Review last meeting's minutes

Meeting minutes were accepted without change.

2. Client/Event Data Set

2a. Public Health TOTs System.

Previously: Department staff reported on their investigation of the Dept. of Public Health's revised First Step data collection tool "TOTs". The purpose of the effort is to minimize duplicative reporting required by CMHCs on this population (age 0-3). Kedra Fitzpatrick (DMR) previously reported that so far we've learned that TOTs may have a data dictionary that we could attain to better understand any overlap. We'll continue to investigate. Further, the Dept. has given a few key DPH staff our client/event data dictionary so that (hopefully) they will also investigate overlap for this project as well as in the future.

Update: Department staff reported that, through the Department's internal Data Users Group (DUG), the investigation was finalized. On November 12, 2008, DUG recorded that their final decision was to maintain the service reporting as outlined in the current contract without change; that is, to report all services-all payer sources; this includes reporting Service Code 83-Early Intervention/First Steps. As result of this investigation, no change in programming is requested of Centers.

3. Human Resources Data Set

none

4. Division-Specific Topics:

4a. Mental Health / Substance Abuse (MH/SA)

none

4b. Mental Retardation (MR))

none

4c. Administration & Financial Management (A&FM)

none

5. New Items

none

6. Next Meeting Scheduled - January 21, 2009

SFY 2008 Meeting dates:

- March 18, 2009
- May 20, 2009
- June 17, 2009